

Department of Labor and Employment
PROFESSIONAL REGULATION COMMISSION
Regional Office XIII (Butuan)

FY 2023 ANNUAL PROCUREMENT PLAN (Changes within 2nd Semester)
Current and Continuing Appropriations
As of December 31, 2023

Code (PAP)	Procurement Activity Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Explaining changes from the APP)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000 310200100001000	Conduct of training/seminar with provision of meals and venue	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	189,700.00	189,700.00	-	Decrease in amount is attributed to the cost cutting measures implemented by the office.
100000100001000 310100100001000 310100100002000 310200100001000 310200100002000 310200100003000 310200100004000 310300100001000	Supply and delivery of various office supplies, materials and equipment not available at DBM-PS	RO 13	NO	Shopping	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	561,605.00	561,605.00	-	The increase represents the procurement of additional various supplies, materials and equipments not available at DBM-PS.
100000100001000	Procurement of Drugs and Medicines	RO 13	NO	Shopping	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	7,900.00	7,900.00	-	Decrease in amount is attributed to the cost cutting measures implemented by the office.
100000100001000 310100100001000	Procurement of Fuel, Oil and Lubricants	RO 13	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	January - December 2023	January - December 2023	GoP	200,000.00	200,000.00	-	Increase in amount is due to the various official travel such as mobile services, conduct of licensure examinations and other office activities
100000100001000	Procurement of semi-expendable office equipment	RO 13	NO	Shopping	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	11,000.00	11,000.00	-	-
310300100001000	Procurement of semi-expendable ICT equipment	RO 13	NO	Shopping	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	224,300.00	224,300.00	-	Change of amount is due to the acquisition and installation of CCTV in regional office and CPR
100000100001000	Procurement of semi-expendable furniture and fixtures	RO 13	NO	Shopping	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	167,500.00	167,500.00	-	Increase in amount is attributed to the procurement of monoblock chairs used for the conduct of licensure examinations.
310100100002000	Procurement of other machinery and equipment	RO 13	NO	Shopping	December 2023	N/A	December 2023	December 2023	GoP	49,900.00	49,900.00	-	Procurement of generator set for CPR use
100000100001000 310100100001000	Procurement of other supplies and materials	RO 13	NO	Shopping	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	86,705.00	86,705.00	-	-
100000100001000 310100100001000 310200100001000	Provision of Postage, Courier and Delivery Services	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	30,000.00	30,000.00	-	Amount is based on the reimbursement submitted.
100000100001000	Provision of Janitorial Services	RO 13	NO	NP-53.9 - Small Value Procurement	January - February 2023	N/A	January - February 2023	January - February 2023	GoP	131,000.00	131,000.00	-	-
100000100001000 310100100001000	Procurement of Purified Drinking Water	RO 13	NO	Direct Contracting	January 2023	N/A	January 2023	January 2023	GoP	27,900.00	27,900.00	-	-

Code (PAP)	Procurement Activity Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Explaining changes from the APP)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 '310300100001000	Provision of Unlimited Toner Printing Services with free use of printer	RO 13	NO	NP-53.9 - Small Value Procurement	January - February 2023	N/A	January - February 2023	January - February 2023	GoP	127,920.00	127,920.00	-	-
100000100001000 '310300100001000	Other General Services -Others	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	254,358.00	254,358.00	-	-
100000100001000	Provision of Repair and Maintenance - Motor Vehicle	RO 13	NO	NP-53.9 - Small Value Procurement	January - March 2023	N/A	January - March 2023	January - March 2023	GoP	121,320.00	121,320.00	-	Increase in amount is due to the periodic preventive maintenance of office vehicle to ensure usefulness and operational efficiency.
100000100001000	Provision of Repair and Maintenance - Motor Vehicle	RO 13	NO	Direct Contracting	N/A	N/A	August 2023	August 2023	GoP	16,000.00	16,000.00	-	-
100000100001000 310100100001000 310100100002000 310200100001000 310200100002000 310200100004000	Provision of meals and venue rentals and other related expenses for office activities and events (Representation/Event Management)	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	785,020.00	785,020.00	-	The incremental increase is attributed to the expenses spent during the conduct of YEPA and Planning Exercise, GAD activities, ISO trainings and other office activities.
100000100001000 310100100001000	Provision of Transportation and Delivery and Hauling Services	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	32,000.00	32,000.00	-	-
'100000100001000	Lease and Rental of Property or Building for Storage and Records Room	RO 13	NO	NP-53.9 - Small Value Procurement	January 2023 and September 2023	N/A	January 2023 and September 2023	January 2023 and September 2023	GoP	315,000.00	315,000.00	-	Additional rental of space for storage/bodega
100000100001000 310100100001000 310100100002000 310200100002000	Rent - Motor Vehicle	RO 13	NO	NP-53.9 - Small Value Procurement	January - December 2023	N/A	January - December 2023	January - December 2023	GoP	354,300.00	354,300.00	-	Increase in amount is attributed to the rental of motor vehicle used conduct of licensure examination from July - December 2023.
310300100001000	Subscription for Microsoft Office and Videotelephony Software Program	RO 13	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	42,000.00	42,000.00	-	Amount per Purchase Request
GRAND TOTAL										3,735,428.00	3,735,428.00	-	

Prepared by:

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